

TYPES OF EM FILING

There are two types of filing of Entrepreneur Memorandum – Part I & Part II.

1. Entrepreneur Memorandum Part I is for the proposed enterprises.
2. Entrepreneur Memorandum Part II is to the established enterprises after commencement of commercial production.

ONLINE FILING OF ENTREPRENEUR MEMORANDUM – PART I

The online service for filing of Entrepreneur Memorandum Part-I is introduced to mainly help the entrepreneurs to obtain acknowledgement to EM Part I readily without contacting the General Managers of District Industries Centres and Regional Joint Director, Chennai. Further it is informed that this online service is introduced by the Department of Industries and Commerce with good intension that entrepreneurs shall furnish the correct and true details to file online E.M.

INSTRUCTION TO APPLICANT:

This Online Entrepreneur Memorandum Acknowledgement shall be valid only if self certified by the applicant and also the receipt of self certified copy of generated online application at the respective DIC/Regional Joint Director of Industries and Commerce, Chennai within 30 days from the date of filing of online application. In case the self certified copy of the generated application above is not received by the General Manager, District Industries Centre / Regional Joint Director of Industries and Commerce, Chennai within one month from the date of generation of the application by the entrepreneur, the online Acknowledgement will be cancelled by the General Manager, District Industries Centre / Regional Joint Director of Industries and Commerce, Chennai and displayed in the website.